



GRAND UNITED ORDER OF ODDFELLOWS FRIENDLY SOCIETY NO: 204F

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
(COMMITTEE OF MANAGEMENT)
held on
SATURDAY, 9TH NOVEMBER 2019
at the Registered Office:
56, TALBOT ROAD, OLD TRAFFORD, MANCHESTER. M16 0PL**

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**held at
THE REGISTERED OFFICE:
56, TALBOT ROAD, OLD TRAFFORD, MANCHESTER. M16 0PL
on
SATURDAY, 9TH NOVEMBER 2019**

**The Grand Master, Sister M. A. Blankson-VanDyck presided
and the Meeting commenced at 09.30 a.m.**

PRESENT:

Sister M. A. Blankson-VanDyck	Chairman/Grand Master
Sister S. R. Whitehouse	Vice Chairman/Deputy Grand Master

Brother N. Robinson	Grand Secretary
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Directors:

**Sister P. A. Palmer
Brother M. Gordon
Brother C. D. Hemming**

Also Present:

Principal Directors of the Grand United Trustees Limited:

Brother V. M. Houldsworth – P.G.M.	Chairman
Brother D. B. Whittaker – P.G.M.	
Sister J. Birch	

And

Brother D. Oakes	Deputy Grand Secretary
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The Grand Master, Sister Marian A. Blankson-VanDyck warmly welcomed everyone to the meeting.

ON THE TABLE:

The Grand Secretary informed that everyone should find in their place a hard copy of the Board Agenda, the Deputy Grand Master's Report on "Cawdry" Lodge No: 138 – Leek, Lodge Meeting and a 2020 special Order Diary.

2019/11/1 APOLOGIES:

IT WAS RESOLVED, AGREED: “that the apologies for non-attendance proffered by Brother P. C. A. Hulland due to the death of his mother and the funeral being held on Friday 8th November 2019 be accepted and condolences be expressed to Brother Phil.”

2019/11/2 IN MEMORIAM:

Brother R. P. Clarke – Late of “London United” Lodge No: 11636 - London:

Noted, Lodge Secretary, Brother J. Wryter announced with a heavy heart the passing of Brother R. P. Clarke, late of “London United” Lodge No: 11636 – London.

Brother Clarke was born in 1926 and passed away peacefully at home on Thursday 4th April 2019.

The exact date of Brother Clarke becoming a member of the Grand United Order of Oddfellows or joining the “London United” Lodge No: 11636 – London is unknown, but suffice it to say Brother Clarke was very regular at Lodge Meetings and an active member who participated in many, if not all of the Lodge activities. With devotion and hard work he worked his way up through the ranks and became Past Worshipful Council Master in 2001/2002.

Sadly, over the last few years, Brother Clarke’s attendance at Lodge Meetings became irregular due to his old age.

His funeral took place on Thursday, 23rd April 2019 at The Croydon Crematorium, East Chapel side.

Brother R. P. Clarke will be sadly missed by all at the “London United” Lodge No: 11636 – London and by all who knew him.

May his soul rest in perfect peace.

Sister Grace Lindop – Late of Central Lodge No: 11917:

Noted, Sister Grace Lindop’s son Robert informed of the sad passing of Sister Grace late of Central Lodge No: 11917. Sister Grace was born on the 24th October 1931 and passed away on Friday, 19th July 2019 after a short illness. She will be remembered as working in administration/typing at Head Office for many years until she took retirement in September 2005 and moved away from the area to be near her son.

Sister Grace was married to Brother E. W. Lindop, P.G.M. (deceased) who was installed as Grand Master at the 1974 Fleetwood A.M.C. Sister Grace will be sadly missed by all her family and friends and will be remembered fondly by all who knew her at Head Office.

May her soul rest in perfect peace.

Sister R. Robinson – Late of Central Lodge No: 11917:

Noted, Sister Ruth was born on the 20th November 1936 and passed away on the 15th October 2019 aged 82 years at Wigan Royal Infirmary after a long battle with ill health.

Sister Ruth was the widow of late Brother William Henry Robinson, Past Grand Secretary. Sister Ruth was also employed at Head Office for a number of years including being Central Lodge Clerk and she also provided catering for meetings of the Board of Directors when everyone remained in the office for lunch and she fully supported Past Grand Secretary, Brother Harry Robinson at all engagements he attended officially.

Sister Ruth's funeral took place on Tuesday, 29th October 2019 at Howe Bridge Crematorium, off Lovers Lane, Atherton, Manchester. M46 0PZ followed by refreshments at The Gardeners Arms, Lovers Lane, Atherton, Manchester. M46 0PG. It was well attended by family, friends and the Order.

Sister Ruth leaves two sons Andrew and Brother Neil, five grandchildren and two great grandchildren.

She will be greatly missed by all her family and friends.

May she rest in perfect peace.

Verbal condolences were expressed from the Board of Directors to Brother Neil and his family on the sad passing of his mother, Sister Ruth.

Sister J. M. Wardle – Late of Central Lodge No: 11917:

Noted, it was announced the sad passing of Sister J. M. Wardle, late of Central Lodge No: 11917, and formally "Wigston Hospital" Lodge No: 941 – Coalville prior to its closure by Transfer of Engagements to the Central Lodge No: 11917.

Sister J. M. Wardle (known as Mary) was born on the 15th June 1945 and passed away on Sunday 2nd June 2019 after a long illness.

Sister Mary was married to Brother B. A. Wardle, P.G.M. and was mother to Brother S. A. Wardle, P.G.M.

Her funeral took place on Wednesday, 26th June 2019 at St. Matthews Church, Worthington and afterwards at the Hollybush Inn, Breedon.

She will be sadly missed by all her family and friends.

May her soul rest in perfect peace.

Minutes Silence:

Upon the Grand Masters instruction the meeting stood for a minutes silence in recognition of "Armistice Day" and in remembrance of all other Brothers and Sisters who have passed away during the last twelve months.

May they rest in perfect peace.

2019/11/3 MINUTES:

3.0 IT WAS RESOLVED, AGREED: "that the Minutes of the Quarterly Board Meeting held on Saturday, 13th April 2019, numbered: (2019/4/1 – 2019/4/25) be now signed by the Grand Master as a correct record of the business conducted thereat."

3.1 Noted, a meeting had been scheduled for Saturday 10th August 2019 but not being quorate no Resolutions could be passed or Minutes taken.

2019/11/4 INVITATIONS/VISITS/REPRESENTATIONS:

4.0 Derby District - Annual Christmas Dinner:

Noted, the Derby District Committee of Management had issued an invitation to the Grand Master and her Consort to attend the Derby District Annual Christmas Dinner on the 30th November 2019 at the Aston Court Hotel, Derby, the offer is extended to members of the Board of Directors.

IT WAS RESOLVED AGREED: "that the invitation be accepted and the Grand Master and her Consort to attend as Official Representatives of the Central Body."

4.1 Noted, the meeting was reminded that the "Dennis Orton" Lodge No: 94 – Huddersfield was hosting a Social Evening on Saturday, 16th November 2019.

2019/11/5 ANNUAL RETURNS/ACCOUNTS:

5.0 Noted, all Consolidated Returns had been received and all Annual Accounts had also been received and had been filed with the Regulators and that all Lodge Secretaries be thanked for their efforts and hard work for ensuring that the Consolidated Returns and Annual Accounts were received at Head Office in the time stated.

2019/11/6 BRANCHES

6.0 Noted, the Committee of Management "Pride of Derby" Lodge No: 860 – Derby District had concerns about the standing of the Lodge Management Fund and are proposing to replenish the fund by a series of transfers being £5,000 from the Lodge Reserve Fund, £2,000 from the Propaganda Fund and £2,000 from the Distress Fund and are seeking approval from the Board of Directors.

The current balance of the Lodge Management Fund is £3,640.51 and the annual income and expenditure is approximately £1,500 and £3,000 respectively. Balances at 31st December 2018: Reserve Fund £12,319.61, Propaganda Fund £3,094.44 and Distress Fund £2,629.44.

The matter was discussed at the 10th August Board Meeting and the Lodge Secretary was informed by letter from the Grand Secretary that neither the Lodge or the Board have authority to authorise transfers from the Lodge Propaganda or Lodge Distress Funds with Standard Rule 9, page 96 of the General Rules informing on the Propaganda Fund, likewise Standard Rule 13, page 99 of the General Rules informing on the Distress Fund with both Funds having specific purposes and the only permissible transfer being with permission of the Board of Directors should circumstances so warrant would be from the Lodge Reserve Fund to the Lodge Propaganda Fund.

Standard Rule 8, Pages 95-96 of the General Rules informs in special circumstances the Board of Directors may authorise a transfer from the Lodge Reserve Fund to the Lodge Management Fund and although not resolved the 10th August meeting was of the opinion that to possibly consider and authorise the requested £5,000.00 transfer from the Reserve Fund the Board of Directors would need convincing that the Lodge is making a concerted effort to reduce Management Expenses and that the Board was surprised to learn that the Lodge Committee of Management meets more regularly than the Board of Directors itself and that fewer meetings of the Lodge Committee of Management would reduce Management Expenses and the views of the Committee of Management were invited to enable consideration of the transfer request at this meeting.

IT WAS RESOLVED AGREED: “that an official response is required before the Board of Directors be able to consider the proposed transfer.”

6.1 “Cawdry” Lodge No: 138 – Leek:

Noted, the Deputy Grand Master’s Report on “Cawdry” Lodge No: 138 – Leek, Lodge Meeting held on the 12th September 2019 was on the table and agreed that the Deputy Grand Master be thanked for representing the Central Body and for her informative verbal and written report.”

6.2 “Workman’s Protection” Lodge No: 125 – Cheadle:

Noted, a report by Sister P. A. Palmer on the 20th September 2019 Lodge Meeting was appended to the Agenda - it was agreed that Sister Pam be thanked for her informative report.

**[The meeting adjourned for tea/coffee break
at 10.30 a.m. and resumed at 11.00 a.m.]**

6.3 “Bingley United” Lodge No: 774 – Bingley:

Noted, it had been agreed that there would be Board of Directors representation at the Lodge’s A.G.M. on Friday 6th December 2019 meeting and the Grand Master and Brother Martin Gordon are to attend.

6.4 “Flowers of May” Lodge No: 617 – Bradford:

Noted, it had been agreed that there would be Board of Directors representation at the Tuesday 10th December 2019 meeting and the Grand Master, Deputy Grand Master and Brother D. B. Whittaker, P.G.M. are to attend.

6.5 “Woodlands” Lodge No: 185 – Haworth:

Noted, it was agreed that weather permitting there would be Board of Directors representation at the Tuesday 11th February 2020 meeting, with the Grand Master and Deputy Grand Master scheduled to attend.

2019/11/7 SOCIETY’S ACTUARY/ACTUARIAL INVESTIGATION:

7.0 Noted, the Form FSC4 Interim Valuation Certificate confirming no change in the Society’s financial condition required in a non-valuation year had been filed at the Bank of England as required.

7.1 Noted, the Actuary had been informed that all Branches with a Valuation Deficit with the exception of “Oldham Phoenix” Lodge No: 12221 – Oldham had accepted the alternative Surplus Distribution Reports removing the deficit by reduced Death Benefits and “Oldham Phoenix” Lodge No: 12221 – Oldham to remove the deficit by transfer of funds.

7.2 Noted, an email had been received from the Actuary with an attachment concerning tax computations of a Friendly Society which have been forwarded to the Auditors for comment and that the Society remains interested in principle in the Transfer of Engagements of the Friendly Society and advice from the Auditors is awaited.

2019/11/8 PASSWORD:

IT WAS RESOLVED AGREED: “that from the 1st January, 2020, and for twelve months thereafter, or until such time as subsequently revised, the Password for the Order be as follows.”

LODGE OUTSIDE:	-	sdrprxallz
LODGE INSIDE	-	wjxdk
TRAVELLER	-	jqqlpk
CMD	-	yoezoujjleq

2017/11/9 THE ASSOCIATION OF FINANCIAL MUTUALS:

- 9.0** Noted, the questionnaire provided by the AFM had been completed on behalf of the Board by the Grand Secretary as authorised to enable the Society to be considered to be complying with the Annotated Code of Corporate Governance for Mutual Insurers.
- 9.1** Noted, the 2019 A.G.M. was held on Monday/Tuesday, 14th/15th October 2019 until 1.00 p.m. at the DoubleTree by Hilton Hotel, Milton Keynes.
- 9.2** Noted, the Annual Subs had increased to £1,100.00 plus V.A.T. from £1,060.00 plus V.A.T.

2019/11/10 ORDER DIARY:

Noted, **175** Special Order Diaries 2020 had been ordered and a re-sale price of **£4.00** each excluding postage and packing was agreed by the 13th April 2019 Board Meeting. **145** allocated to Branches including complimentary copies.

IT WAS RESOLVED AGREED: “that 5 copies be retained at Head Office but the balance, each with a diary wallet to be distributed to Overseas Jurisdictions and Affiliated Lodges.”

2019/11/11 FINANCIAL CONDUCT AUTHORITY/PRUDENTIAL REGULATION AUTHORITY:

- 11.0** Noted, the Committee of Management Report required under Rule 3.1(7) of IPRU(FSoC) had been filed at the Bank of England as required.
- 11.1** Noted, a letter had been received from the Prudential Regulation Authority (PRA) for consideration which was appended to the agenda. Following discussion in August the PRA were informed that the letter would receive consideration at this meeting.

IT WAS RESOLVED AGREED: “that the letter be accepted and any actions be implemented and the meeting considered that the investments were already well diversified.”

- 11.2** Noted, the deadline for submission of Schedule IV Reports by Independent Inspectors of Lodge Systems was the 30th September and all reports had been received.
- 11.3** Noted, Brother Martin Gordon had completed the inspection of the Head Office systems and provided his signed report for consideration.
- IT WAS RESOLVED, AGREED: “that Brother Martin be thanked for undertaking the role of Independent Inspector of the Head Office systems.”**

- 11.4** Noted, there was the requirement to appoint a Climate Change Reporting Manager which the PRA expected Firms to have identified a

Senior Management Function responsible for managing financial risks from climate change and to make a plan to address the expectations of the PRA but the plan not to be submitted formally and the Grand Secretary had been notified as the appointed person.

2019/11/12 BOARD DEVELOPMENT & COMPLIANCE:

Noted, the Skillcast courses schedule had been emailed to all the Board and Trustee with deadlines for completion of each course, basically two courses in a three month period, first 2 courses deadline was the 30th August 2019 and all had completed the first two courses.

2019/11/13 PROGRESSION OF THE ORDER:

13.0 Noted, a letter provided by the Actuary of his proposals for a guaranteed bonus for the Cashbuilder Plan received consideration.

IT WAS RESOLVED AGREED: “that the recommendations be accepted and the Secretariat to look into costings for an advertising campaign and a meeting be arranged with marketing professionals at Head Office with the Secretariat, the Deputy Grand Master and Sister J. Birch but that the membership to be the first to be offered the opportunity to propose Cashbuilder Plans with guaranteed bonuses limited to the first 200 policies issued.”

13.1 Noted, the Gazebo had been received and utilised at the Family Fun Day and is now being stored by the Deputy Grand Master.

13.2 Noted, consideration to be given to Directors possibly attending local shows next year and when enquiring about possible insurance for the Gazebo, another issue came to light concerning motor insurance business use extension on personal motor insurance and an email was circulated on the 9th May 2019 requesting everyone to inquire from their own insurers if a policy endorsement is required for non-paid voluntary members of a Committee of Management or Trustee of a not for profit registered Friendly Society when attending meetings or events and feedback has been minimal.

A letter drafted by Principal Director, Brother D. B. Whittaker, P.G.M. received consideration.

IT WAS RESOLVED AGREED: “that the letter be circulated to all Branch Secretaries.”

13.3 Noted, a plan needs formulating for Board attendance at local shows and Directors to provide dates and contact details of shows in their own areas to the February Board Meeting.

2019/11/14 MARKETING STRATEGY:

Noted, marketing had been covered by default earlier in the meeting.

**[The meeting adjourned for lunch break
at 12.18 p.m. and resumed at 1.55 p.m.]**

2019/11/15 REPORT BY THE SOCIETY'S TRUSTEE:

Noted, a Board Meeting had been held on Tuesday, 5th November, 2019, and Brother V. M. Houldsworth P.G.M. Chairman of the Trustee reported on various matters, highlighting the following:-

(i) Society's Brokers:

James C. Horsfall made his extensive presentation on the Society's portfolio to the current date, illustrated by documentation provided to the meeting and answered all questions and comments raised during and after his presentation.

(ii) Distribution of Investment Income and Assets Levy:

The meeting had deliberated on projections provided in respect of the Order Investment Fund and Order Management Fund Income and Expenditure and agreed on recommendations to be made to this meeting for the distribution of the Investment Income with the Assets Levy having already been set for 2 years at the 10th November 2018 Board Meeting.

(iii) Kidderminster Property:

The sale of the property had completed for £125,000.00 after Solicitors and Estate Agents fees - £118,452.80 received.

(iv) Head Office Property:

It was discovered that lead flashing had been stolen from the roof of the Bay Window outside the office of the Deputy Grand Secretary and because of all the wet weather being experienced it resulted in rain damage to the ground floor suite occupied by the tenants. Remedial work to the roof had been completed with Unibond replacing the lead flashing and initially a dehumidifier was hired to hopefully remove the dampness downstairs before assessing what other remedial works would be required, including cleaning of the carpets. The current remedial works cost £895.00 with £1,000.00 excess applicable on the insurance policy.

The insurance renewal was due and the insurers had been informed that due to the excess applicable there may not be a claim for the lead flashing damage and it was confirmed if the claim was officially withdrawn the renewal premium would be £2,235.78 and if the claim continued the renewal premium would be £2,602.81 (£2,132.26) - 2018. The claim has formally been withdrawn and the policy renewed at the claims free rate.

Decorating quotes for painting the exterior of the Head Office are being sought and to date two varying quotes had been received at £4,780.00 plus scaffolding costs and £1,254.00 including scaffolding materials.

(v) Property Advisors:

The Secretariat had met with the Property Advisors on Tuesday 22nd October 2019 to discuss the Property Portfolio and the Property Advisor had provided his written overview including recommendations for future investments which received consideration by the meeting which agreed to await his specific recommendations.

(vi) Dinas Powys Property:

The tenant had informed that the boiler at the property is temperamental and the consensus from two gas safe engineers is that it needs replacing at a cost of circa £1,500.00 including TRVS and thermostat and it having been confirmed by the Property Advisor that under the terms of the lease, it is the tenants responsibility. The tenant had requested the return of his Rent Deposit £833.00 to assist in maintaining/improving his property and the meeting had declined his request due to the Rent Deposit being equal to only one month's rent, and all other deposits being equal to one quarters rent.

(vi) MONEY ON DEPOSIT:

The current position was highlighted to the meeting.

(vii) GROUND RENTS:

52, Woodford Green, Essex:

A Lease extension for a term until 20th June 2126 had been completed and a premium of £174,467.00 received.

10 Garages, Woodford Green, Essex:

The situation concerning the Head Lessee is still under consideration.

IT WAS RESOLVED, AGREED: "that Brother V. M. Houldsworth, P.G.M. be thanked for his informative report."

2019/11/16 ACCOUNTS:

16.0 Noted, the Secretariat met with the Society's Registered Auditor on Thursday, 17th October 2019 when they submitted their fees for the year of account ending 31st December 2018 an overall increase of 2% £12,840.00 (**£12,600.00**) including V.A.T.

IT WAS RESOLVED AGREED: "that settlement of the fees be endorsed".

16.1 Noted, the Deputy Grand Secretary, Brother D. Oakes presented his report to the meeting confirming the Assets and Liabilities were in balance and reported on the Society's budget for which he was warmly thanked.

2019/11/17 LEVIES INCLUDING ASSETS LEVY AND DISTRIBUTION OF INVESTMENT INCOME:

17.0 Noted, it is normal practice at the November Meeting to determine the rate of the Assets Levy and also to authorise call in of **1/3rd** of the amount allocated to the Head Office Management Fund from Branch Valuations.

IT WAS RESOLVED AGREED: “to appropriate to Head Office Management the amount allocated thereto from the Valuation and the Grand Secretary be authorised to issue the Annual Levy Notices to Branches”.

Noted, the 10th November 2018 Board Meeting agreed that for the next two years the Assets Levy be set at 5.2% with a differential of 0.75% in respect of property re-valuations the Levy being charged against the assets included in the Branch Consolidated Returns other than a deposit in the Order Investment Fund and the first £500.00 deposited in a Saving Bank Account.

17.1 Noted, before consideration of the Distribution of Investment Income, Brother V. M. Houldsworth, P.G.M. Chairman of the Society's Trustee, advised the matter received lengthy consideration at the Trustee Meeting held Tuesday, 5th November 2019 and that the meeting had given consideration to Income and Expenditure projections provided by the Deputy Grand Secretary, Brother D. Oakes.

IT WAS RESOLVED, AGREED: “that in accordance with the recommendation of the Society's Trustee calculated in the usual manner as at 30th November 2019, surplus to be distributed in the form of interest to all deposits in the Order Investment Fund at the rate of 3% basic and 3% bonus calculated in the same manner to all Branch deposits and any shortfall in income for distribution be transferred from the Interest Reserve Account.”

2019/11/18 FAMILY FUN DAY:

18.0 Noted, the Family Fun Day was held at the Cauldon Lowe Village Hall on Sunday, 25th August 2019 at a cost of £752.00 and a letter from Brother A. J. Simpson, Secretary, “Cawdry” Lodge No: 138 – Leek was appended to the agenda.

It was agreed that Brother A. J. Simpson, Lodge Secretary, “Cawdry” Lodge No: 138 – Leek be thanked for his and his Lodges hard work in arrangements made regarding the Family Fun Day, also thanks be expressed to “London United” Lodge No: 11636 – London for their support and the catering provided on the day, also thanks go to the Sub-Committee for all their hard work.

2019/11/19 FRATERNAL MOVABLE CONFERENCES/AFFILIATED LODGES:

19.0 Ghana & Jurisdiction:

Noted, the Grand Master, Sister M. A. Blankson-VanDyck was appointed the Official Representative of the Central Body to the 2019 F.A.M.C. of the Jurisdiction which took place at Cape Coast, Central Region of Ghana from Thursday, 1st August to Sunday 4th August 2019.

The Grand Master, Sister M. A. Blankson-VanDyck had already reported to the August meeting.

19.1 Noted, the election results for the Committee of Management for the term 2019-2020 have been received.

19.2 America & Jurisdiction:

Noted, no feedback yet on the complaint by Ms Perry nor has she responded to the email from the Grand Secretary requesting she contact the Household near her home.

19.3 Noted, to aid communications with Jurisdictions email addresses be obtained and the A.M.C. Formal Notice, at the due time, to be issued to Jurisdictions and Overseas Affiliated Branches by email if addresses known.

19.4 Noted the Order website needs modifying with tabs linking to websites of the Jurisdictions of the Order.

2019/11/20 "2019" ANNUAL MOVABLE CONFERENCE:

20.0 Noted, the total cost of Conference was - **£12,523.00**.

20.1 Noted, the A.M.C. Report was issued free of charge to each Branch and the price retained of £12.00 each including postage and packing for additional copies.

2019/11/21 "2020" ANNUAL MOVABLE CONFERENCE:

21.0 Noted, the Jurys Brighton Waterfront Hotel had been booked with 30% deposit - £9,000.00 paid.

21.1 Noted, Advance Notice and Credential Forms had been issued to Branches and Past Grand Masters and Election Forms also to Branch Secretaries and deadlines informed for both forms is the 31st December 2019 and 7th February 2020, respectively.

21.2 Noted and Resolved Agreed that a Service of Dedication at a local Church be arranged.

21.3 It was agreed to try and book the D.J. from London recommended by the Grand Master to provide entertainment at the Social and also an official photographer be required for the Social and Installations.

2019/11/22 “2021” ANNUAL MOVABLE CONFERENCE:

IT WAS RESOLVED AGREED: “that the date of the 2021 Annual Movable Conference (A.G.M.) be Saturday 15th May 2021.”

2019/11/23 HEAD OFFICE STAFF/PREMISES:

23.0 Noted, it was discovered that lead flashing had been stolen from the roof of the Bay Window outside the office of the Deputy Grand Secretary and because of all the wet weather we have been experiencing it resulted in rain damage to the ground floor suite occupied by the tenants. Remedial work to the roof had been completed with Unibond replacing the lead flashing and initially a dehumidifier was hired to hopefully remove the dampness downstairs before assessing what other remedial works will be required, including cleaning of the carpets. The current remedial works cost £895.00 with £1,000.00 excess applicable on the insurance policy.

23.1 Noted, Brook Street Agency are providing candidates to replace Sister Patricia M. Mee who is retiring at the end of the year but the interviewing process had been interrupted by the death of the Grand Secretary's mother with the Grand Secretary having to postpone arranged interviews, although one interviewee may have been ideal but she reported to Brook Street Agency that she thought the position would be too isolated for her and the process had recommenced.

23.2 Noted, decorating quotes for painting the exterior of the Head Office are being sought and to date two varying quotes have been received at £4,780.00 plus scaffolding costs and £1,254.00 including scaffolding materials.

IT WAS RESOLVED AGREED: “to accept the quotation of £1,254.00.”

2019/11/24 GRAND MASTER'S CHARITY FUND:

Noted, the current balance of the Fund for Sister Marian's "Breast Cancer Care" is £2,899.84.

2019/11/25 LUNCHEON ARRANGEMENTS:

IT WAS RESOLVED AGREED: “that everyone again be responsible for their own arrangements”.

2019/11/26 ANY OTHER ADMISSIBLE BUSINESS:

Noted, the April 2020 Board Meeting be moved to Saturday 4th April, 2020 due to the Easter weekend if held according to rules.

2019/11/27 DATE OF NEXT MEETING:

IT WAS RESOLVED AGREED: “that the next meeting of the Society’s Board of Directors be held in accordance with the General Rules on Saturday, 8th February 2020.”

[The meeting closed at 3.30 p.m.]

Signed: **[Chairman]**

Dated: **[2020]**